

Phi Alpha Chapter Service Award

Overview

Purpose: The Phi Alpha Chapter Service Award furthers the general purposes of Phi Alpha. It has been established to recognize and reward chapter achievement in fulfilling the core values of Phi Alpha Honor Society and the social work profession. It provides a means to reward quality, effective, and active Phi Alpha chapters and to encourage further chapter involvement.

Eligibility: All undergraduate and graduate Phi Alpha chapters registered with the National Office.

Application process: The application packet can be downloaded in Word or PDF format at www.phialpha.org/award. The application packet consists of: (1) *Phi Alpha Chapter Service Award Cover Sheet* which lists the contact information of the chapter president and chapter advisor and (2) *Phi Alpha Chapter Service Award Report Form* which lists the service activity categories. A signed *Phi Alpha Chapter Service Award Cover Sheet* should be mailed to the National Office and an electronic *Phi Alpha Chapter Service Award Cover Sheet* cover sheet should accompany the *Phi Alpha Chapter Service Award Report Form*. Reports should be submitted in Times New Roman font with font size 12. Completed *Phi Alpha Chapter Service Award Report Forms* and *Phi Alpha Chapter Service Award Cover Sheet* should be sent by the faculty advisor as an email attachment to the National Office at maasbrad@etsu.edu. The signed cover sheet and any supporting materials should be sent to: Phi Alpha Chapter Service Award Program, East Tennessee State University, Department of Social Work, P.O. Box 70645, Johnson City, Tennessee 37614-1702. The application deadline is May 30th.

Chapter report: Chapters will report on their service activities over a 12-month period of May 1st through April 30th. Areas that will be reported include chapter activities to recognize and promote academic achievement, the social work profession, community involvement, and humanitarian ideals.

Judging: A tiered review process will be used to make award decisions. Applications will be scored based on the extent chapters have addressed and excelled in the activities categories listed on the *Phi Alpha Chapter Service Award Report Form*. Judging will be conducted by a volunteer group of Phi Alpha advisors and faculty members.

Awards: Four awards of \$500 will be issued annually. Award recipients will be announced by September 1st. The check, made payable to the Phi Alpha chapter, will be forwarded within fifteen days of the final decision. The awards can be used to further chapter mission and goals. Selected chapters will also receive an engraved plaque recognizing their accomplishment. Winning submissions will be posted on the Phi Alpha web site.

Phi Alpha Chapter Service Award Program Description

“Through knowledge - the challenge to serve”

PHI ALPHA PURPOSE

The purposes of Phi Alpha Honor Society are to provide a closer bond among students of social work and promote humanitarian goals and ideals. Phi Alpha fosters high standards of education for social workers and invites into membership those who have attained excellence in scholarships and achievement in social work.

1.0 AIM OF AWARDS

The Phi Alpha Chapter Service Award program furthers the general purposes of Phi Alpha. It has been established to recognize and reward chapter achievement in fulfilling the core values of Phi Alpha and the social work profession. It provides a means to reward quality, effective, and active Phi Alpha chapters and to encourage further chapter involvement.

2.0 THE AWARDS

Four awards of \$500 will be issued per year. Award recipients will be announced on September 1st. The check, made payable to the Phi Alpha chapter, will be forwarded with fifteen days of the final decision. The award can be used by the chapter to further its mission and goals. Selected chapters will also receive an engraved plaque recognizing their accomplishment. Winning submissions will be posted on the Phi Alpha web site.

3.0 ELIGIBILITY

Open to all undergraduate and graduate Phi Alpha Chapters registered with the National Office.

4.0 APPLICATION

Chapter applicants for the Phi Alpha Chapter Service Award must submit a *Phi Alpha Chapter Service Award Cover Sheet* and a *Phi Alpha Chapter Service Report Form*. A signed cover sheet should be mailed to the National Office and an electronic cover sheet should accompany the report. The report should address all required selection criteria. Competitive reports will demonstrate excellence in each of the specified categories. Chapter reports will be judged on innovation, quantity, and quality of the activities chapters have carried out in these areas. It is vital that applicants specifically address the selection criteria and describe supporting evidence to support their claims for these criteria. All work described must have been completed during the previous 12 months, May 1st through April 30th. All activities must have been completed by Phi Alpha members.

The application packet can be downloaded in Word or PDF format at www.phialpha.org/award. The application packet consists of (1) *Phi Alpha Chapter Service Award Cover Sheet* which includes the name, address, phone number, and email address of the chapter, chapter president, and chapter advisor and (2) a *Phi Alpha Chapter Service Award Report Form*. The application deadline is May 30th. Reports should be submitted in Times New Roman font with font size 12. Completed *Phi Alpha Chapter Service Award Report Forms* and an electronic version of the *Phi Alpha Chapter Service Award Cover Sheet* should be sent by the faculty advisor as an email attachment to maasbrad@etsu.edu. The signed *Phi Alpha Chapter Service Award Cover Sheet* and any supporting material should be sent to:

Phi Alpha Chapter Service Award Program
East Tennessee State University
Department of Social Work
P.O. Box 70645
Johnson City, Tennessee 37614-1702

Outline of Chapter Report: *Briefly and succinctly describe or explain your chapter activities in the following areas. This is not a term paper to include extensive literature review and research. Chapter reports should be to the point and no longer than 10 single-spaced pages. Supplemented materials such as brochures, pictures, and media coverage are welcome and should be sent to the national office. Chapter Reports will be scored on the degree to which chapter activities address the purpose of the Phi Alpha Honor Society and the degree to which chapters address the criteria listed below.*

1. Honors scholarship by recognizing and promoting high standards of scholastic achievement and excellence
 1. How many students were initiated into your Phi Alpha chapter during this 12-month period?
 2. What activities has your chapter carried out to recognize students for their academic achievements?
 3. What activities has your chapter carried out to further the academic achievement of social work students?
 4. What activities has your chapter carried out to help your university?

2. Further the mission, goals, and objectives of Phi Alpha and the social work profession in the community, state, nation, and world.
 1. What activities has your chapter carried out to promote the core values of the social work profession?
 2. What activities has your chapter carried out to strengthen your Phi Alpha chapter?
 3. What activities has your chapter carried out to promote the achievements of professional social workers in your area?
 4. What activities has your chapter carried out to help students learn about professional social work practice?

3. Honors service by promoting humanitarian goals and ideals both in the community and university
 1. What activities has your chapter carried out to help people who live in the community?
 2. What activities has your chapter carried out to help social service agencies in your community?
 3. What activities has your chapter carried out to support and help your NASW chapters (state and/or local)?
 4. What activities has your chapter carried out to help your local decision-makers be more aware of the needs of local residents?

4. Encourage professional development, achievement, and activities that promote an interest in social work
 1. What activities has your chapter carried out to promote students going into the social work profession?
 2. What activities has your chapter carried out to improve the image of the social work profession in your local area?
 3. What activities has your chapter carried out to recognize the accomplishments of local social work practitioners?

5.0 SELECTION PROCESS

The chosen chapter award recipients will be selected based on the evaluation of a selection committee. The Selection Committee will consist of Phi Alpha Advisors and other faculty across the country who have volunteered to serve on the National Chapter Service Award Committee. Evaluations will be based on the extent to which each question is addressed and the extent that the chapter articulates innovation, quantity, and quality of the activities they have conducted.

6.0 DEADLINES

The Chapter Awards will be available annually to eligible Phi Alpha chapters. The deadline to submit reports is May 30th. Applications must be submitted to the national Phi Alpha office at East Tennessee State University.

Phi Alpha Chapter Service Award Chapter Report Form

Outline of Chapter Report: *Briefly and succinctly describe or explain your chapter activities in the following areas. This is not a term paper to include extensive literature review and research. Chapter reports should be to the point and no longer than 10 single-spaced pages. Supplemented materials such as brochures, pictures, and media coverage are welcome and should be mailed to the national office. Chapter Reports will be scored on the degree to which chapter activities address the purpose of the Phi Alpha Honor Society and the degree to which chapters address the criteria listed below.*

5. Honors scholarship by recognizing and promoting high standards of scholastic achievement and excellence
 1. How many students were initiated into your Phi Alpha chapter during this 12-month period?
 2. What activities has your chapter carried out to recognize students for their academic achievements?
 3. What activities has your chapter carried out to further the academic achievement of social work students?
 4. What activities has your chapter carried out to help your university?

6. Further the mission, goals, and objectives of Phi Alpha and the social work profession in the community, state, nation, and world.
 1. What activities has your chapter carried out to promote the core values of the social work profession?
 2. What activities has your chapter carried out to strengthen your Phi Alpha chapter?
 3. What activities has your chapter carried out to promote the achievements of professional social workers in your area?
 4. What activities has your chapter carried out to help students learn about professional social work practice?

7. Honors service by promoting humanitarian goals and ideals both in the community and university
 1. What activities has your chapter carried out to help people who live in the community?
 2. What activities has your chapter carried out to help social service agencies in your community?
 3. What activities has your chapter carried out to support and help your NASW chapters (state and/or local)?
 4. What activities has your chapter carried out to help your local decision-makers be more aware of the needs of local residents?

8. Encourage professional development, achievement, and activities that promote an interest in social work
 1. What activities has your chapter carried out to promote students going into the social work profession?
 2. What activities has your chapter carried out to improve the image of the social work profession in your local area?
 3. What activities has your chapter carried out to recognize the accomplishments of local social work practitioners?

For National Office Only

Report # _____ **Date received** _____

**Phi Alpha Chapter Service Award
Phi Alpha Chapter Service Award Cover Sheet**

University Name: _____

Phi Alpha Chapter Name: _____

Phi Alpha Chapter Address: _____

Chapter President's Name: _____

Chapter President's Email: _____

Chapter Advisor's Name: _____

Chapter Advisor's Email: _____

Chapter Advisor's Phone #: _____

I verify that all information contained in the *Phi Alpha Chapter Service Report Form* submitted by our chapter is accurate to the best of my knowledge:

Chapter President's Signature: _____ Date _____

Chapter Advisor's Signature: _____ Date _____

Please mail this form to: Phi Alpha Chapter Service Award Program
East Tennessee State University
Department of Social Work
P.O. Box 70645
Johnson City, Tennessee 37614-1702

<i>For National Office Only</i>	
Cover Sheet # _____	Date Received _____